



Flatwater Paddling Yukon
Executive Meeting Agenda
June 8, 2017
6:30 - 8:30 pm
Matt and Kim's garden

Present: Kim Hobus, Kim Porter, Helen Anne Girouard, Matt Wilkie, Daniel Girouard,

Absent: Niki Parry, Ali Morham

Meeting called to order: 6:35 pm

Motion to accept meeting agenda Kim H. Seconded Kim P. Passed.

Motion to accept minutes of April 26, 2017 executive meeting Helen Anne. Seconded Kim H. Passed.

Information Item:

- YS4L and YRAC : news about funding will come in late June.

Agenda

1. Financials update: Kim P:
 - Kim has been working with Tanja to set up SAGE. Tanja will not be able to do the payroll with Sage. Less than ideal but it will work.
 - Will input expenses, figured it out now.
 - Payment to YCKC – board will write cheque for \$2500 to YCKC, to be delivered mid-June
2. WCB (Helen Anne) – Policy put in place for employees. Cost \$919 based on the amount of payroll. It is paid in one payment at the end of June.
3. City Lease (Dan): Application for lease of location at Schwatka Lake submitted, provided proof of insurance with City of Whitehorse as additional insured and a letter of intention. Waiting to hear from the city if the application is approved.
4. Advertising and promotion. Plan...let's get kids in camps!
Volunteer Dock Hand position review volunteer contract.
 - WES kids at the lake good PR this week
 - Canada Games kiosk?
 - Info events: email the radio for news (Helen Anne)
 - FB – continue sharing and promoting posts
 - What's Up Yukon: article free events you can edit, paid (Matt)
 - Blog for things to do in Whitehorse (Helen Anne)
 - Aurore Boreal – publish story on line and include link
 - Matt and Kim will look into how we get our website to come up on search engines
 - Kim posted race results on website
 - Riverdale schools (Grey Mountain, Selkirk, Christ the King) ½ page of flyers for the schools (Helen Anne)

5. Canada Games info night (Helen Anne) – Tuesday June 20th for athletes and parents
6. **Per Diems** – setting policy rates – Per Diem \$45/day (\$10 break, \$15 lunch, \$20 supper)

Motion by Kim P. Seconded Kim H. Passed

7. **Things we need:** Andrew fix boat – Dan will ask Andrew to come and help with the boat.

Buy wood canoe paddles: minimally need \$72/ea freight \$61 (Get 4 now, and get more as needed through the season) \$366.31

Safety boat: try to get sponsor, Yamaha connection?

Boat trailer (Dan) – Dan has a line on a 40' trailer in Ontario. We will not buy it. We might have funds from the CG to bring boats/trailer, we will keep looking into an enclosed trailer to haul back from the CG.

8. **Swag:**

For campers: stickers: with logo and website: Inkspirations & bracelets (\$300 max) (HA)

For staff: What would you like to wear ? Hat? we would like to purchase something for you to wear this summer...what would you wear, t-shirt, ball cap? Something that we haven't thought of. Wear t-shirt Monday and Friday. (Helen Anne)

9. **Brianna:** programming she can offer (Dan) – open house/family paddle, work with Dan with Sprint Program, corporate challenge/dragon boat challenge
 - put Brianna on the location change and fundraising (Having fun paddle days, open houses)
 - corporate challenge,
 - boys and girls club connection
 - public event: Saturday open house June 24th?

Meeting adjourned at 8:32 pm

Next meeting date: Tuesday June 27th