



Flatwater Paddling Yukon
Executive Meeting Agenda
June 4, 2018
6:00 – 8:30 pm CGC

Present:

Meeting called to order: 6:09 pm

Motion to accept meeting agenda Helen Anne. Seconded Niki. Passed.

Motion to accept minutes of May 6, 2018 executive meeting Helen Anne. Seconded Niki. Passed.

Information Items

1. **YRAC/YS4L funding:** official numbers not available at this time.
2. **CKC Update on Flatwater North from Ian Mortimer:** *The Domestic Development Committee met May 29 and endorsed your Flatwater Paddling North Club Application. The next step will be to put the application to the Senior Race Council for final approval. LA and myself will work with Sara to get that process done, and will let you know if anything else is needed. Thank you for your efforts in growing the sport in Yukon and the Pacific Division.*

Agenda

1. **Budget update** (Kim P) – current numbers, balance in bank, projected costs, fundraising revenue (garbage pick-up, bbq to date). Current numbers are in all order. All budget lines are looking good and Kim is happy with the “clean” new system. The programming registration revenue is currently lower than expected, however, this is normal because registration always continues throughout the summer. Also of note, the registration for Regatta Ready is still low, but we expect these programs to fill with athletes who are already involved in the club and who have not taken the time to register yet. Also, recruitment for these programs will happen throughout the summer from the CanoeKids participants.

FY will pay the balance for the sea cans/equipment to YCKC.

2. **Concussion policy** (Helen Anne) – proposed adoption of CKC concussion policy to be used for Flatwater Yukon (as per requirements from YG Sport and Rec). As required by YG, Flatwater Yukon must put in place a concussion policy/protocol. CKC has provided FY with their newly created concussion policy that is sport specific and ready for implementation.
Motion made by Helen Anne to adopt the CKC Concussion Policy as policy for Flatwater Yukon. Seconded Niki. Passed.
3. **Project planning:** CanoeKids/ELCC workshop – Dave Robertson (Daniel)
Details for weekend to be discussed, who is doing what? what does Dan need help with? etc.

Dave Robertson arrives Thursday mid-day, Daniel will oversee logistics with Dave (driving,

accommodations, etc.) Daniel will invoice FY based on the FY per diem rate to cover the cost of hosting Dave in Whitehorse. Instructors might need paddlers to come on Sunday afternoon for coaches to use as practice paddlers. CKC is paying for Dave's flight, funds from YG Coaching development will be used to pay for course fee (Dave's fee) food and accommodation. Sunday afternoon Daniel will have team building, coach preparation for the summer. Chili supper at the lake, invite board.

4. **Project review:** Icebreaker Race/Demo Days/Paddle-a-thon (Helen Anne)

Review of report about the event. Feedback and numbers about the event are posted to the IceBreaker File on the Flatwater Yukon G-Drive. This document can be used in future years in the planning of the event.

5. **Programming update:** (Daniel)

- **Preparation Update** for summer set up: racking and boat repair has been completed. There are still a number of boats in storage that are not operational, however, they are not a priority or needed for operation this summer. They will be kept in storage in case of future need. Pop-up change rooms were purchased to replace the change rooms that were in the back of the sea cans. This is a temporary solution; a longer term solution will be needed.

- **School programs** – 9 classes in total are participating in the school programming. Andrew, Brianna and Maeve McKinnon are coaching these camps.
12 small paddles from KanoePeople.

- **Paddles:** the club is urgently in need of small recreational canoe paddles. 12 small paddles were lent by KanoePeople for this week's programming. Daniel will order 12 new small paddles from KanoePeople. Coach is requesting some sprint kayak paddles board recommends waiting a couple weeks to see if registration in the sprint programs grow. In which case we can order more. Currently have 6 sprint kayak paddles, which is sufficient.

- **Mini's for next year:** plastic lightning, assess in August what we need for the, will need to buy new repair supplies.

- **Reimbursement for travel/gas for Dan hauling boats** (for repairs and moving boats for races) Dan will invoice the club for the km's used in the hauling of boats.

6. **Proposal/plan for year round programming** (Daniel)

- Proposed plan for year round programming accepted by the board. The programming is clear and complete. This format of programming can be used for the years to come. The addition of the fun races/time trials is a great addition to our standing programming. See excel document in Annexe.

- Ad for Winter Rec guide – due June 19 (Niki or Kim – can you prepare and submit this please – or simply prepare and send it to me so I can submit and pay for it)

7. **Transition and division of the two entities:** FY and FN (Helen Anne)

- Niki and Helen Anne will meet early next week to think of the steps required. It is clear that a communiqué needs to come out explaining the name Flatwater North before the t-shirts are

handed out to CanoeKids. Bank account – Kim H, Kim P and HA will go to the bank to open Flawater North bank account. Suggestion to brand the names: Paddling Yukon (TSO) and Flatwater North (Sprint Club)

Meeting adjourned: 8:05 pm

Next meeting date: July 16, 2018 6:00 – 8:30 CGC