



Flatwater Paddling Yukon
Executive Meeting Minutes
Date: Saturday May 6, 2018
Time: 1:00 – 3:30 pm CGC

Present: Kim Hobus, Kim Porter, Niki Parry, Helen Anne Girouard, Daniel Girouard

Meeting called to order: 1:40 pm

Motion to accept meeting agenda HA. Seconded Kim P. Passed.

Motion made by Helen Anne to accept minutes of executive meeting April 12, 2018. Seconded Kim P. Passed.

Information Items:

1. Funding from **Canada Summer Jobs Grant** was given for two positions. CanoeKids Lead and CanoeKids Bilingual. A total of over \$10,000 for both jobs. HA has contacted Service Canada to change the funded position to: *Regatta Ready Bilingual* instead of *CanoeKids Bilingual* to ensure that we have eligible employees in each role.

2. **Insurance** has been renewed and the policy can allow for certificates of insurance being granted to affiliate clubs.

3. **Affiliate Clubs** – HA has been in contact with Stix Together and Paddler's Abreast who are considering joining as affiliate clubs. The paperwork is on the website and Sportical (Thanks Kim!)

4. Application for **Flatwater North** – status update – our application is complete and will be brought before the DDC for recommendation for final approval. Next our application will be brought before the Sprint Racing Council for final approval. This could happen within the next few weeks.

Agenda

1. Financial Report – Kim P

Finances are in good order. Kim has completed the new budget lines and has everything up to date. Reporting can be done with expenses/income for each program area or for the organization as a whole. Revenues are up as registration for summer programs is going well.

2. Reel Paddling Film Festival – Brianna/HA– booth a success, have had interest in Master's programs since. In future, have something appealing to engage people at the booth (i.e. draw, game, free stuff).

3. Marathon Clinic (Daniel)- Jim Boyd with the Yukon Marathon Paddlers Association – (YRQ) - Daniel met with the Yukon Marathon Paddlers Association (the organization that runs the Yukon River Quest). They are open to forging partnerships with our club and are happy to have FY take over the promotion and organization of the three annual fun races: - IceBreaker on the first Sat in June (Marsh Lake Dam to Schwatka), Chili and Beans on th first Wed of August (Rotary Park to

Takhini Bridge), and the Autumn Classic in September (5km up and back on the McClintock River).

To participate in these races and to be covered by Flatwater Yukon liability insurance, participants must be a member of Flatwater Yukon. We will ensure that at the beginning of each race participants are signed up.

Yukon Marathon Paddlers are donating three marathon canoes to Flatwater Paddling to be used in the youth programming to be store in the sea cans at Schwatka Lake.

Yukon Marathon Paddlers are hosting a marathon paddling clinic with Mike Vincent on the weekend of May 13. ***Motion made by Helen Anne to contribute \$300 to Yukon Marathon Paddlers Association to cover the cost of offering this clinic. Seconded Niki. Passed.***

4. Adult Summer Program –

Daniel and Brianna are requesting flexibility in offering drop-in rates for adult sessions this summer. Adult, Elite and Sprint Training programs will all be offered at 5:00-6:30 M-F which may be difficult for one coach to handle. In the case that we have significant interest and registration in these programs, the board is open to hiring a part time staff member to help cover these programs. The board it open to having Brianna and Daniel find a solution for a drop in fee for masters based on the “per lesson” fee that has already been established. It was agreed on the the drop in fee should be more than the “per lesson” fee when signing up for longer session.

5. **Promo - Decals** (Dan) – Daniel is going to proceed with purchasing water proof decals to put on our inventory (paddles, canoes, motors, etc.) The most cost effective solution is to purchase: 100 x 3” round and 100 x 4” round. For the bigger boats we can do a stencil and paint on the logo. Inkspirationz has offered a \$250 in-kind donation that we can use towards these decals. **(ACTION: Dan, purchase decals)**

6. **Concussions** – Kim H brought up the importance of having a concussion policy/protocol. Helen Anne will enquire with Canoe Kayak Canada to see if they have a sport specific policy that we can use. A concussion policy/protocol is required by YG Sport and Rec next year in the YS4L/YRAC applications.

7. Equipment Inventory/repairs – (Dan)

Daniel reports that work has started on repairing the cracked and old mini kayaks. He and Brianna have started and will be using supplies that are left over from previous years, more supplies will have to be purchased. This is a considerable amount of work. Daniel could use support in getting this done.

Specifically, the Dragon boat needs some repairs and it would be good to have someone orchestrate the repairs of this boat. It needs to be inside (in a warm shop longer than 33’, and be moved, etc.)

We discussed possibilities for the future boat repairs: School shop programs, Challenge Program for refurbishing the war canoe, Yukon College?

8. **Dave Robertson:** (Daniel) CanoeKids course and ELCC.
Daniel will work on finalizing the logistics of this coaching course with Dave. Will advertise. Cost for our staff who are required to take this course will be covered by FY. Potential schedule: Friday- CanoeKids, Saturday- ELCC, Sunday- practical training (with youth athlete volunteers. CanoeKids training is for coaches 16+ (this year or present?))
9. **City Lease and CDF Grant** – update
Meeting with Erika Beasley and Marc Boulerville with the City of Whitehorse on Thursday May 10. This meeting is to discuss the options for expansion and/or building a rough between the existing sea cans. Following this meeting we will have a better idea on what to include in our CDF application that is due mid-May. Daniel and Helen Anne have worked on quotes for the construction and will be ready to put in the application next week.
10. **IceBreaker Race** –
Daniel confirmed with the Yukon Marathon Paddlers that FY will host the Icebreaker race on June 2nd.
Flatwater Yukon will use this fun race as a Paddle-a-thon. Helen Anne will provide the Paddle-a-thon pledge forms and advertising. Helen Anne will ask one of the parents to take on the BBQ portion.
11. **Fundraising** (Niki) – garbage pick-ups – advertising, logistics?
Niki has organized the garbage pick-ups with YG and the City. We will make \$1100 with this fundraising round.

Raffles good way to make money – we will look into this as an option in the future.

Discussion regarding distribution of funds: Fundraising money goes towards the different expense for the club, ex. Contributing to the purchase of the new sprint canoes and kayaks that are being funded by CDF. However, each time a child/adult comes out to participate in a fundraising activity (grocery bagging, garbage pick-up, etc.) we note the number of hours each person contributes. Kim P keeps a tally for each member. In the event that an athlete travels this summer (or next) FY will give them the \$ that they earned with the fundraising time they contributed.

12. **Swag** – (Niki)
Niki has ordered the CanoeKids shirts and long sleeved shirts for the Sprint paddling team. These are being purchased through the Taku Group (Sport Experts). There are 5 company logos on the back of the CanoeKids shirts of companies that sponsored with \$500 value. Other swag will be purchased including hats for the coaches that FY will provide. Also, hats for the athletes and hoodies for the athletes to purchase.

Niki has included a list of the sponsors that is in the Flatwater Yukon Google Drive to keep track of what organization has contributed to FY this year. We will have Platinum, Gold and Silver sponsor packages.

13. **Registration update** (Dan) – 9 school programs are booked so far. Summer programs 110 CanoeKids registrations, (2 weeks are full), 3 Regatta Ready Registrations. Focus needs to be on filling the Regatta Ready groups. Masters programs – no registrations currently, however there has been lots of expressed interest. **ACTION: Make poster to be distributed to schools/around town (HA)**

Meeting adjourned at 3:40 pm

Next meeting date: June 4, 2018 (6pm CGC)