



Flatwater Paddling Yukon
Executive Meeting Agenda
October 17, 2017
6:30 - 8:30 pm

Present: Kim Hobus, Kim Porter, Matt Wilkie, Helen Anne Girouard, Ali Morham

Regrets: Daniel Girouard, Niki Parry

Meeting called to order: 6:39 pm

Motion to accept meeting agenda Kim H. Seconded Kim P. Passed.

Motion to accept minutes of September 21, 2017 executive meeting Kim H. Seconded Kim P. Passed.

Information Items:

1. Date for **AGM** : Wednesday October 25, 2017 6:30-8:30 pm Whitehorse Public Library.
2. Application for **Lotteries Recreation Program** grant submitted for equipment.
3. Update on YCKC assets and lease

Agenda

1. **Financial update** (Treasurer)

Motion Helen Anne Girouard to accept financials for the year end of September 30/2017 submitted by Treasurer. Seconded Ali. Passed

Kim P has been working with bookkeeper to set up finances and complete the year end financials. Will be able to make budget for next fiscal year based our first year of operation. Kim will have an accountant review the books to ensure that all is in order.

Issue: the inputting of registration information and amounts into Sage is very time consuming and leaves lots of room for human error. Matt and Kim H will sit with Kim P to see how to simplify the process between Sportical and Stripe and Sage.

2. Information on **conflict of interest** (Helen Anne): Following workshop with the Sport Dispute Resolution Centre of Canada, Helen Anne shared some information regarding the handling of conflict of interest in our organization. Our organization is not unusual in that we can find ourselves in conflict of interest as directors on the board when making decisions about our organization that effects our families (ourselves, our children, spouses, etc.). It is recommended that we make it a part of our practice as a board to speak up when a situation could be perceived as a conflict of interest. It is recommended that we make this a part of our organization's culture. It is alright to be in situations of perceived conflict of interest, it is how we deal with them, openly and honestly, that is important.
3. **Preparation for AGM** – Helen Anne will ensure that the paperwork from societies is prepared and ready for the AGM. Ali will bring a chocolate cake. Helen Anne will bring fruit tray, cookies, muffins, cups, tea. Helen Anne will present president report and share three year plan that was created last fall, thank yous.

4. **Awards ceremony with Sport Yukon** - November 23 – *Motion made by Helen Anne to accept the 6 member awards categories (see attachment) and submit to Sport Yukon made by Helen Anne. Seconded by Ali. Passed.* The names of the 2017 recipients will have been decided on by Coach Brianna, Coach Fearghus, Dan Girouard. Helen Anne will submit the nominations to Sport Yukon.
5. **Winter programming offerings** – will come up with a program for next executive meeting. Ad submitted for publication in the City Rec Guide on December 3rd, Thanks Kim H. This will push people to our website. We will have a plan for the Jan – March programming by end of November to be published on website and set up in SportiCal.
6. **Fundraising update** –

Grocery bagging dates for 2018 calendar coming soon, Helen Anne will keep contacting Super Store and will book dates when it is possible.

Raffle – possibility of cash raffle in the new year. The non-profit organization has to fit certain criteria to be deemed eligible to hold a raffle. One of the criteria is that the organization be 1-year old. Helen Anne will proceed with this application in January.

Bottle Drives will do a Saturday bottle drive in November after Warrior Training – date to be determined. Will have a snack/gathering in the CGC following the work out, and then go to Takhini Subdivision for the bottle drive. In the next mail out to members Matt will include a reminder that people can donate their bottle refund to Flatwater Yukon at P&M and Raven by mentioning our account. January 2nd bottle drive on the calendar.

7. **Spring training update** - more information needed from other clubs before making any proposition to the board/athletes. Daniel will continue to seek information from other clubs.
8. **Fall programming** – update (Daniel) – 3 adults registered – 16 Warriors – 2 High performance

Kids continue to come out to try out the Warrior program. A number of kids have joined after the start time and can only attend one/two session per week. For this fall session we are offering the flexibility to pro-rate the program fee...with the hope that this will encourage children to continue to attend and remain engaged. Discussion about how we can pro-rate, or offer programming 1 or 2 sessions instead of three, for those who cannot commit to all three. And how to make this smooth for the financials...Kim.

Issue: need to advertise to adults for the master's program. Our target audiences are YRQ, master paddlers, etc. Advertise with posters and on FB YRQ page.

9. **CKC Club application** – item brought forward from Sept meeting. Helen Anne hopes to have some more information and discussion with officials from CKC in Ottawa at the conference in November. At this point, it is information gathering and endeavoring to understand the best way to proceed with our CKC club application. This topic will be for the new board to explore in the new year.

Meeting adjourned at 8:15 pm.

Next meeting date:

